



## SHEBOYGAN COUNTY YMCA JOB OPENINGS

### AUGUST 2019

- Employment applications are available at the Main Desk of each Y.
- Questions and job descriptions may be requested from the contact person listed below or Human Resources.

<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Gymnastics – Full-time
Position:	<b>Head Gymnastics Coach</b>
Position Description:	Coach the YMCA Gymnastic team. Manage gymnastic facility and equipment, develop lesson plans for Gymnastic and training team, schedule team for competition, keep all necessary forms, supervise and schedule staff, assist with set-up of equipment, and ensure safety.
Salary	Based on experience
Contact Person	Denice Nugent
Contact phone #:	(920) 451-8000, Ext. 123
Contact Email:	dnugent@sheboygancountyyymca.org
Benefits	Paid vacation and sick days, health, dental and life insurance, free family Y membership, program discounts
Special Qualifications	Must maintain Red Cross CPR, First Aid, and AED certification, Follow Y-USA, WI YMCA, and USA Gymnastics rules and policies, and complete required other training
<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Gymnastics – Part-time
Position:	<b>Gymnastics Coordinator</b>
Position Description:	Work with Team Coach and Gymnastics Director to train, teach, spot, and coach gymnasts. Help with program registration, assist in developing lesson plans, instruct classes, teach private lessons, communicate with gymnasts and families
Salary:	Based on experience
Contact Person:	Denice Nugent
Contact Phone #	(920) 451-8000, Ext. 123
Contact Email:	dnugent@sheboygancountyyymca.org
Benefits	Based on number of hours worked
Special Qualifications	Must maintain Red Cross First Aid, CPR, AED certification, Follow Y-USA, WI YMCA, and USA Gymnastics rules and policies, and complete other required training
<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Part-time mostly evenings some weekends
Position:	<b>Dance Instructors</b>
Position Description:	Teach a variety of dance styles to children
Salary:	Based on experience
Contact Person:	Diane Cepa
Contact Phone #	(920) 451-8000, Ext.
Contact Email:	dcepa@sheboygancountyyymca.org
Benefits:	Free individual Y membership
Special Qualifications:	Previous dance experience required. Be able to give clear instructions on how to perform dance moves. Ability to relate to, and interest in working with children.



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<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Part-time; mostly nights
Position:	<b>Music Instructors</b>
Position Description:	Teach piano and/or voice lessons to children.
Salary	Based on experience
Contact Person	Diane Ceba
Contact phone #:	(920) 451-8004, Ext. 116
Contact Email:	dcepa@sheboygancountyyymca.org
Benefits	Individual Y membership
Special Qualifications	Previous experience teaching voice and/or piano. Working toward or currently have a music or teaching degree. Ability to relate to, and interest in working with children.
<b>Branch</b>	<b>Sheboygan and Sheboygan Falls</b>
Hours/Job Category	Part time/Seasonal
Position:	<b>Soccer Referees for Fall season</b>
Position Description:	Referee youth soccer games throughout the county
Salary:	\$8.00
Contact Person:	Ashley Rietbrock
Contact Phone #	(920) 467-2464
Contact Email:	arietbrock@sheboygancountyyymca.org
Benefits	Individual Y Membership
Special Qualifications	Knowledge of soccer/rules. Previous experience playing soccer is a plus
<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Part-time various hours
Position:	<b>Gymnastic AND Parkour Instructors</b>
Position Description:	Give clear, precise information to instruct students how to perform gymnastics and Parkour moves safely and correctly
Salary:	Based on job and experience
Contact Person:	Denice Nugent
Contact Phone #	(920) 451-8000, ext. 123
Contact Email:	dnugent@sheboygancountyyymca.org
Benefits:	Individual Y membership
Special Qualifications:	Must be able to instruct and/or demonstrate gymnastics/Parkour skills. Ability to lift, drag, push/pull boards, mats, and equipment. Required to lift 50-100lbs repetitively to spot gymnasts. Must be able to reach, bend, squat, and kneel frequently, and for extended periods of time. Above average communication skills to work with children of all ages and confer with staff and parents. Previous experience with instructional gymnastics is essential, as well as enjoyment working with children.



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<b>Branch</b>	<b>Sheboygan and Sheboygan Falls</b>
Hours/Job Category	Part-time various times of day/night, and days of the week. (Greatest need is early mornings and evenings)
Position:	<b>Group Fitness Instructors</b>
Position Description:	Teach the following group fitness classes: *Body Pump, Silver Sneakers, Yoga, Zumba
Salary	Based on experience and qualifications
Contact Person	Michelle Bustamante, Healthy Living Director
Contact phone #:	(920) 451-8004, Ext. 114
Contact Email:	mbustamante@sheboygancountyyymca.org
Benefits	Free individual Y membership
Special Qualifications	Previous experience teaching group fitness classes, certification in respective class type*, 1 <sup>st</sup> Aid, CPR & AED certification* (*Will provide training if necessary)
<b>Note re: Summer</b>	
<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Part-time, various hours; mornings and evenings
Position:	<b>Care Giver in Child Watch</b>
Position Description:	Supervise and care for children ages infant to 8 years old. Engage children in age appropriate activities, maintain safe, healthy, pleasant environment for kids.
Salary:	\$8.00 per hour
Contact Person:	Tanya Goes
Contact Phone #	(920) 451-8000, Ext. 107
Contact email:	tgoes@sheboygancountyyymca.org
Benefits	Free individual YMCA membership
Special Qualifications	Must be able to lift up to 35lbs., bend, twist, move intermittently, and get down on the floor to play with children. Previous experience working with children, patience, understanding, and enjoy being around children.
<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Part-time and full-time positions available
Position:	<b>Asst. and Lead Teachers</b>
Position Description:	Plan and implement age appropriate activities for children
Salary:	Based on experience and education
Contact Person:	Tanya Goes
Contact Phone #	(920) 451-8000, Ext. 107
Contact Email:	tgoes@sheboygancountyyymca.org
Benefits:	Based on number of hours worked
Special Qualifications:	Must be at least 18 years old. Previous experience working with children. Must have patience, understanding, and enjoy working with children. Agility to be able



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	to get down on the floor, participate in outdoor activities, field trips, swimming, etc. Certification from WI Early Childhood professional recognition. First aid, CPR/AED certification (will train if necessary)
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<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Full-time – 3 <sup>rd</sup> shift
Position:	<b>Lead Cleaning Person</b>
Position Description:	Supervise staff, sweep, mop, vacuum, and clean assigned areas on a daily basis. Wash walls, windows, lockers, dust light fixtures, collect and remove scrap, assist with general maintenance and minor repairs, drain and clean spas, scrub and/or wax finished surfaces, knowledgeable about operation and care of auto scrubber, floor burnishers, carpet extractors, and other cleaning equipment. Uphold and implement Y values and safety policy.
Salary:	Based on experience
Contact person	Jim Post
Contact phone #	(920) 451-8000, Ext. 120
Contact email:	jpost@sheboygancountymmca.org
Benefits	Free family Y membership, discounts on programs, classes, etc. Health, Dental, Life & Disability insurance, Vision discount plan, paid holidays, sick pay, paid vacation, etc.
Special Qualifications	Previous cleaning experience, leadership skills, responsible, reliable, and able to work independently.
<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Part-time; M-F approximately 10:00a.m. – 2:30p.m.
Position:	<b>Waitress for Coffee Shop</b>
Position Description:	Provide prompt and courteous service to all customers. Assist with food preparation and clean-up. Take orders, deliver food to table, clean/sanitize tables, and help in kitchen as needed.
Salary:	\$6.00 Base plus tips
Contact Person:	Lynn Doolittle
Contact Phone #	(920) 451-8000, Ext. 140
Contact Email:	lberg@sheboygancountymmca.org
Benefits	Free Y membership
Special Qualifications	Previous serving experience a plus
<b>Branch</b>	<b>Sheboygan</b>
Hours/Job Category	Part-time evenings and weekends
Position:	<b>Building Supervisor</b>
Position Description:	The Building Supervisor oversees all activities going on at the Y. This person is in charge of ensuring the smooth operation and safety of our members, guests, and the general public.
Salary:	\$9.00 - \$9.50 per hour
Contact Person:	Mike Burns
Contact Phone #	(920) 451-8000, Ext. 118
Contact Email:	mburns@sheboygancountymmca.org



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Benefits:	Free individual Y membership
Special Qualifications:	Personable, patient, helpful attitude, excellent communication skills, personal integrity, tact, able to make independent decisions, stay calm under pressure and handle emergency situations confidently and efficiently knowledgeable about policies and procedures of the YMCA., Current 1 <sup>st</sup> Aid, CPR, and AED certification (will provide training if necessary).