



**JOB DESCRIPTION AND RESPONSIBILITIES
PERFORMANCE STANDARDS/EVALUATIONS**

JOB TITLE: Culinary Services Aide

DEPARTMENT: Culinary Services

POSITION SUMMARY: The Culinary Services Aide must assist the cook in the preparation and service of meals, meeting scheduled meal times. Will follow established policies and procedures for the Culinary Services Department and promote food service standards through cost, quality and quantity controls. Provides meal service that meets the desires of the resident, by allowing as much choice as possible and giving food service that preserves the element of personal dignity.

QUALIFICATIONS: Has a desire and commitment to work with geriatric residents and understand their special needs. Must be able to follow directions, cooperates with co-workers and perform assigned tasks. Required to communicate clearly with residents, families and staff and follow supervisor directions. Must be able to perform essential functions of the position with or without reasonable accommodation. Must qualify for employment, after criminal background study, per guidelines of the Wisconsin Department of Human Services.

RESPONSIBLE TO (SUPERVISOR): Culinary Services Director and Cook

SUPERVISES (IF APPLICABLE): Not Applicable

WORKING HOURS: Work hours per week as assigned

PHYSICAL REQUIREMENTS: Refer to Culinary Services/Aide Functional Job Description

Please Note: This document is intended to describe the general nature and level of work performed. It is not intended to serve as an exhaustive list of all duties, skills, and responsibilities required of employees in this position. The management reserves the right to add or delete to this position as is necessary to serve the needs of the resident and maintain efficiency in the organization.



I have read the job description and understand the responsibilities of the position. I accept the position of Culinary Services Aide, agree to abide by the requirements set forth and will perform all responsibilities with or without reasonable accommodation to the best of my abilities.

Signature of Culinary Services Aide

Date