



Curt G. Joa, Inc. Coop Training Schedule

Raw Material Saw	Task Completed	Date of Training	Lathe	Task Completed	Date of Training
Safety			Safety		
Identify different Materials			Shaft Facing		
Learn to run Manual Saw			Knurling		
Learn to run CNC Saw			Reaming		
Fill out forms for issuing Raw Material			Drilling & Tapping		
General Maintenance / Clean-up			picking up zeros		
			Turning O.D.'s		
			Boring		
Radial Drill					
Safety			Indicating (Buck Chuck / 4 Jaw)		
Lay-out and center punch parts			Threading / Rethreading		
picking up center punch locations			Steady Rest		
Drilling & Tapping			Left Handed VS Right Handed Tooling		
Reaming			Insert Tool Nose Radius		
Pipe Taping Depth / Gages			Soft Jaws		
Counter Boring			General Maintenance / Clean-up		
Back Spot Facing					
Feed & Speeds			Precision Measuring Tools		
General Maintenance / Clean-up			Tri- Micrometer		
			Tube Micrometer		
			Telescoping Gage		
Corner / Bridgeport's			Digital Level		
Safety			Protractor Level		
picking up zeros					
Drilling & Tapping					
Milling (Climb / Conventional)			Identify Different Tooling		
Reaming			End Mills		
Face Milling			2 Flute / 4 Flute / Center Cutting		
Indicating Vise			Carbide, Haniita, Ferrous		
Tramming Head			Carbide Accupro, Aluminum		
Indicating Bore / Hub			Taps		
X___ " makes ___ pieces			Hand Taps, Plug Style, Form		
General Maintenance / Clean-up			NPT, UNC, UNF, BSPT, BSPP		